

NCWC calendar 2009-10

MONTH	DATE	DESCRIPTION
August '09	15	Directory/calendar emailed to membership
	31	Convenors work plans must be submitted to national office [Must be approved by their VP first]
September	07	National office closed for labour day
	30	Work plans emailed out
October	06	Notification of proposed resolutions should be submitted To resolutions chair
	12	National office closed for thanksgiving
November	06-08	BoD meeting in Ottawa
	11	National office closed – remembrance day
	14	Deadline to submit proposed resolutions to res. chair
December	25, 26	Office closed for holidays
January '10	01	Office closed for holiday
	07	Deadline for resolutions to be sent to the national office For formatting (Res. Chair)
	20	Membership invoices// Resolutions package to be mailed out
February	28	Agm registration packages to be mailed out
March	01	NCWC year end – all requests for reimbursement for common programs, membership, prov. Council funds, convenor and director expenses, must be submitted
	01	Notice of motion of constitutional amendments out
	31	Proposed amendments to resolutions to be received by Resolutions chair no later than this date
April	10	National office closed for good Friday
May	01	Deadline for annual reports in to head office for agm dockets
	24	National office closed for Victoria day
	TBA	Annual general meeting/conference
June	30	Deadline for agm expense claims to be in to head office
July	01	National office closed for Canada day

